



# PHOTOGRAPHY SUBMISSION CRITERIA

The photographic component of your submission must be in digital form on CD or DVD.

- Photos may be taken with a digital camera or traditional film. If using traditional film, simply ask for your photos to be put onto CD or DVD as digital images instead of creating slides.
- To ensure that the film developer creates your digital images to the proper specifications, bring the **Digital Image Criteria Specifications** noted below to the film developers.
- If you are taking the pictures yourself with a digital camera, be sure to follow the specifications below when saving your images to CD or DVD.
- Please call the CHBA – Victoria office at 250.383.5044 if you have any questions.

## DIGITAL IMAGE CRITERIA SPECIFICATIONS

Submit one CD or DVD per entry that contains the required images with the following specifications:

- Images can be horizontal or vertical
- Digital images must be submitted as a .jpeg file, **1024 pixels on the long side at 72 pixels per inch** resolution in RGB colour.
- Save the JPEG file at its highest quality setting (for Windows 10, Mac 12).
- Final file size for each image should be less than 5 megabytes.

## NAMING FILES

- You must name files with project name, category number and sequence number (i.e. hilltop\_cat12\_1.jpeg)
- For Renovation Categories, please add to the sequence number a B to indicate a "before" image, and add an A to indicate an "after" image. (i.e. smith\_cat4\_1B.jpeg / smith\_cat4\_1A.jpeg)
- Once all relating "before" and "after" images are finished, continue with the numbering sequence. (i.e. smith\_cat4\_2.jpeg / smith\_cat4\_3.jpeg etc.)

## OTHER PHOTO REQUIREMENTS

- Please also submit one 8"x10" colour photo printed traditionally on photographic paper or digitally printed at **300 d.p.i.** on Pearl or lustre surface "photo" paper (Ilford and Epson both make good quality papers) as requested by the category requirements (horizontal or vertical).
- If you are entering a renovation category please submit one 5"x7" "before" **and** one 8"x10" "after" image **of the same area.**
- These non-digital photos are required for our CARE Awards People's Choice Award contest display and the CARE Awards Gallery at the event.